

MINUTES
COMMITTEE OF THE WHOLE MEETING
Monday, January 28, 2013

Present:

Trustee Brandt	Trustee Feldman
Trustee Grujanac	Trustee McDonough
Trustee Saltiel	Trustee Servi
Mayor Blomberg	Village Clerk Mastandrea
Village Manager Burke	Police Chief Kinsey
Director of Public Works Hughes	Village Treasurer Curtis
Director of Community Development McNellis	Village Attorney Simon
Finance Director Peterson	Village Planner Robles

ROLL CALL

Mayor Blomberg called the meeting to order at 7:06 p.m. and Village Clerk Mastandrea called the Roll.

2.0 APPROVAL OF MINUTES

2.1 Acceptance of January 14, 2013 Committee of the Whole Meeting Minutes

The minutes of the January 14, 2013 Committee of the Whole Meeting were accepted as submitted.

3.0 ITEMS OF GENERAL BUSINESS

3.1 Planning, Zoning and Land Use

3.11 Public Hearing regarding an amendment to Ordinance No. 05-1993-57, an Annexation Agreement for Lincolnshire Forest Subdivision, to address revised requirements for the 9-lot subdivision on Preston Court and Elm Road, at the northeast corner of Rt. 22 and Elm Road (IBG Lincolnshire Forest LLC)

Mayor Blomberg opened up the Public Hearing regarding item 3.11.

Director of Community Development McNellis provided a summary of amendments proposed to the Annexation Agreement by the new owner of the Lincolnshire Forest Subdivision. The two key amendments proposed are clarification of the maintenance bond requirements and settlement of tree accountability. Staff has determined several other items need to be addressed in the Annexation Agreement which they

believe would be beneficial to the Village. Director of Community Development McNellis reviewed the additional items with the Village Board.

Carl Bast, from Icon Building was sworn in and available to answer any questions.

Trustee Saltiel requested clarification in regards to tree accountability and wanted to know if responsibility would shift from the existing bond to a lot per lot basis and if staff was comfortable returning the funds. Director of Community Development McNellis confirmed staff is comfortable with approaching tree accountability on a lot by lot basis as it would do for any infill development in the community. Trustee Brandt said she thought some of the land was dedicated to conservancy. Director of Public Works Hughes confirmed conservancy was still in place on each lot. Staff confirmed it is comfortable with returning the funds as recommended.

Mayor Blomberg closed the Public Hearing at 7:14 p.m.

3.12 Consideration and discussion of an amendment to Ordinance No. 05-1993-57, an Annexation Agreement for Lincolnshire Forest Subdivision, to address revised requirements for the 9-lot subdivision on Preston Court and Elm Road, at the northeast corner of Rt. 22 and Elm Road (IBG Lincolnshire Forest LLC)

There was a consensus of the Board to place this item on the Agenda for approval at the next Regular Village Board Meeting.

3.13 Consideration and discussion of a Referral to the Zoning Board of a proposed 7-lot subdivision, at the site of the previously-approved Forestview Subdivision, on the south side of Rt. 22, approximately 800' east of Oxford Drive (Fidelity Builders)

Director of Community Development McNellis summarized the background of the Subdivision and its current state. Director of Community Development McNellis reviewed several referral issues with the Board including limited access; tree survey; the need for Lake County Stormwater Management Commission review and project density.

Mr. Kevin Lewis with IG Consulting, civil engineer working with the current builder, stated the plan is the same as what was presented back in 2007. The builder is requesting full in/out access at Route 22, which

would require them to go back to IDOT for formal approval. Mr. Lewis noted the builder is also aware of the need for Lake County Stormwater Management Commission to review the plans.

Trustee Saltiel asked if the builder would be changing the heights or length of the proposed fence. Mr. Lewis stated the builder is proposing to put the fence in the same location as was previously approved. Trustee Saltiel asked how deep the detention pond would be. Mr. Lewis said it is 3' deep. Trustee Saltiel asked if a fence would be needed to prevent the pond from being a hazard. Mr. Lewis mentioned a secondary split-rail fence is proposed to be installed around the basin. Director of Community Development McNellis informed the Board there would be heavy vegetation around the split-rail fence which would also provide screening to the surrounding neighbors. Director of Community Development McNellis said the reason for the 7' tall fence along the west property line was partially due to the existing trees behind the homes being replaced with a new road and the need to provide screening for adjacent properties. Director of Community Development McNellis explained the original subdivision approval contemplated landscaping being installed on both sides of the proposed fence. It was confirmed the residents would receive notification of the Public Hearing regarding a fence variation.

Trustee Grujanac asked the Police Chief if he had a concern for the subdivision access if they allowed traffic to turn left and mentioned traffic already backs up to Oxford. Police Chief Kinsey said there is always a concern with the challenge of access in and out of subdivisions on Route 22. Trustee Feldman said her concern would be traffic blocking the bike path. Trustee McDonough stated IDOT would not allow the left turn out when presented in 2007, and wanted to know if there was reason to believe they would allow this now. Mr. Lewis said a letter was received from IDOT approving the left turn out. It was agreed the Village would need to confirm IDOT's approval of left out access for the subdivision. Trustee Brandt suggested the Village enforce time restrictions for turning in and out of the subdivision. Trustee McDonough expressed his opinion the left-in is a concern. Mayor Blomberg asked if it would be possible to shift the road in order to have more of a bend in the road in order minimize the sound coming from the roadway. Mr. Lewis said the bend in the road on the proposed drawing was done to avoid impacting trees; however, other changes in the roadway could be considered.

Trustee Feldman asked who would provide the landscaping on both sides of the fence. Director of Community Development McNellis said the developer would provide the landscaping.

Trustee Brandt asked if the detention pond could be relocated to the front of the subdivision. Mr. Lewis said the grade did not provide for detention to be relocated.

There was a brief discussion with regard to the maintenance of the pond, the fence and other improvements contemplated as part of proposed Outlot A. It was determined these maintenance items would be the responsibility of the new HOA.

There was a consensus of the Board to refer this item to the Zoning Board.

3.14 Consideration and discussion of a request for Fee Waiver, per Section 5-3-2(A) of the Lincolnshire Village Code, for the Vernon Area Public Library, located at 300 Olde Half Day Road (Vernon Area Public Library)

Director of Community Development McNellis reviewed the request from the Vernon Area Public Library to waive permit fees for planned interior renovations to the library.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.15 Discussion regarding Downtown Monument Signage and Creek-side Park Concepts for the northeast corner of Rt. 22 and Milwaukee Avenue (Village of Lincolnshire)

Planner Stephen Robles provided a presentation regarding the downtown monument signage and Creek-side Park concepts.

Trustee Brandt noted all options presented are attractive but thought options two or three were more interesting designs and suggested naming the center and including it in the sign design. Trustee McDonough said the sign with the store name stood out more but would like to hear what Fresh Market preferred. Trustee Saltiel said he thought the sign concepts resembled most of the other signs, there was nothing making it stand out. Trustee Saltiel expressed concern the lettering may not be visible enough, and noted he liked option two the best. Trustee Saltiel suggested staff look at the setback from Route 22 and the distance

with regard to reading the sign and sign size. Trustee Feldman suggested staff look into the finish of the sign, to prevent glare from the sun. Trustee Brandt said she thought the black element promoted uniqueness. Mayor Blomberg suggested putting Fresh Market on the top of the sign instead of naming the center and using the bottom as an interchangeable sign for Village use. Trustee Brandt said she was in favor of naming the center, and expressed her opinion to us an English name. Trustee Brandt encouraged staff to come up with at least three different names for review. Trustee Brandt said she would like the center to be known as a destination not as the Fresh Market. Trustee Saltiel agreed with Trustee Brandt with regard to naming the center and having a sense of place. There was a discussion with regard to engaging the Fresh Market in shopping center naming and sign discussions.

Director of Community Development McNellis informed the Board staff has had discussions with Inland regarding options for Creek-side Park but seeks direction from the Board regarding concepts for the park.

Trustee Saltiel asked what the size of the park is. Director of Community Development McNellis said the park site is approximately 50' – 60' wide by 500' long. Trustee Brandt said she envisioned the park to be a passive, nice place to eat lunch and did not recommend putting playground equipment at the park. Trustee Saltiel agreed with this concept for the park. Trustees Feldman and Grujanac suggested adding a sculpture or monument of sorts on which children could play. Director of Community Development McNellis said staff did not consider the site a traditional playground but as oasis for shoppers. Director of Community Development McNellis suggested one staff concept is a structural beam for the children to play on which would depict the flood plain. The structural element could be used as an educational opportunity as well.

Director of Community Development McNellis asked for direction from the Board with regard to the Pedestrian Bridge color. Trustee Saltiel suggested staying away from the common colors the Village has grown used to but would like to see samples of the colors. Director of Community Development McNellis brought four color samples which were passed around. Trustee Saltiel asked what other choices were available and suggested a muted or burnt orange. Staff was directed to email a list of colors to the Board.

There was a consensus of the Board to refer the signs to the Architectural Review Board and have staff work on items regarding the park and bring them back to the Board for further review.

3.2 Finance and Administration

3.3 Public Works

3.31 Acceptance of Landscape and Site Improvements for the Lincolnshire Forest Subdivision

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.32 Use of the Rivershire Park Canoe launch by the Des Plaines River Association as a Take-Out Location for the Des Plaines River Canoe and Kayak Marathon on May 19, 2013

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.33 Purchase of Community Development Vehicle from Bredemann Ford of Glenview, Illinois in an Amount Not to Exceed \$27,500.00 (Village of Lincolnshire)

Trustee Saltiel asked why rust proofing and undercoating were included in the purchase of the new vehicle. Director of Public Works Hughes said this was the recommendation from the Fleet Supervisor.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

4.0 **UNFINISHED BUSINESS**

5.0 **NEW BUSINESS**

6.0 **EXECUTIVE SESSION**

7.0 **ADJOURNMENT**

Trustee Grujanac moved and Trustee Feldman seconded the motion to adjourn. The voice vote was unanimous and the Mayor declared the meeting adjourned at 8:32 p.m.

Respectfully submitted,

VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk

lu